

Executive Committee
January 26, 2012
Minutes

In Attendance: David Ginople (chair), Wayne Janik (secretary), Joe Hall (treasurer), Laura Weathered (vice chair), Sam Marts (recording secretary), Adam Burck (Executive Director), Jessica Wobbekind (Program Manager)

1. Budget Discussion
 - a. Explanation of carry-over from 2011-
 - i. there was an explanation of the significant sources of carry, such as \$150,000 budgeted for loss collection, \$75,000 for the Milwaukee Wood Wolcott intersection
 - ii. the final number will be known when we have our audit
 - iii. the next step will be to assign this the committees.
 - iv. JH expressed his thought that maybe we don't need so much money if we don't spend it all, this led to conversation about how we can better spend the money.
 - b. How can we best convey the budget numbers every month so that everyone knows what has been spent and how much we have left?
 - i. JW has made some changes to the restricted assets sheet to better reflect what has been restricted and what has been spent.
 - ii. Additional sections have been made for each committee to help them better understand how much they have to spend.
 - iii. There were several requests to add a section to account for the monthly payroll and office expenses- this will be done.
 - iv. The bookkeeper's report will be changed to better summarize the amount of money spent
2. Discussion about the details of the "Think Tank" on Feb. 13
 - a. Location was discussed- is Betancourt's available?
 - b. The five year mark reflection and looking forward was discussed
 - i. We should go back and look at existing conditions and see how we have improved.
 - ii. JW will put together a Vendor list of the past five years and see how much was paid to each one.
 - iii. A list of grants paid and a total amount would also be helpful
 - c. Conflict of Interest policy
 - i. JH referenced the city's booklet "Government Ethics Ordinance" - this has some wording that will help with the Conflict of Interest Policy.
 1. Question: Is bringing something to the Commission included in part of the decision making and does this include voting members?
3. Some action items were discussed:
 - a. There was discussion about the need for an SSA assistant to monitor vendors
 - b. The SSA website should be updated to mention that it is served by volunteer Commissioners.