

The SSA #33 Executive Committee meeting  
April 6, 2011  
At SSA conference room

Present: David Ginople, Sam Marts, Wayne Janik, Joe Hall  
Adam Burck and Eleanor Mayer

Call to Order 8:58

Discussion of Audit for 2010

There will be \$73,093 Carry over to 2011

DG applauds hard work of staff and JH to create the audit

JH modest shifts from cash statements to audit – (checks in the mail and such)

Can we make effort to meld the audit format with the quick books so they will be more similar?

Modest Edits in the Audit text

Motion 1 to accept December 31, 2010 Auditor's report with text amendments

Moved by WJ second by JH

Discussion previous

Acceptance by all

Discussion of 2011 budget WORKSHEET and preliminary budget DRAFT FOR 2012

2010 line items are "up to date" for working items

Worksheet shows how 2010 might carry over to 2011

Anticipate similar Carry over for 2012

Can we "quarterly" keep track of Carry over? Perhaps in August when no meeting a review of Carry over would be convenient

Motion 2 Move to accept 2011 Budget amended WORKSHEET

By WJ second by JH

Worksheet format is from the city

Total administration costs are aprox 14% this is considered "good" by city

Service Provider time is staff time divided by all project categories (for simplicity)

All votes in favor

Motion 3 to accept Preliminary budget Draft for 2012

By DG second by WJ

What are the outstanding issues that might "change" the budget in a significant way?

Will the Milwaukee /Wolcott intersection be constructed in one calendar year?

Will arts committee accomplish mural goals in one calendar year?

Arts committee is moving quickly and will propose ARTS guide book

With the departure and change of Program manager will the support staff remain the same? Adam possible use of "interns" may change costs. Who does what is still being determined. Adam proposes a new "membership and monitoring" person. SOSA

commissioners are looking for who will do the contract management role.  
COMMISSIONERS NEED TO SEE JOB DESCRIPTIONS FOR EVERYONE.  
Assuming that they are changing.

All vote to accept the preliminary draft budget for 2012

Adam proposes that the chamber use the SSA #33 style guide in the development of the new web site. Meld the image of the chamber and the SSA. No need to reinvent the wheel

SSA would like to review changes in the text descriptions of the style guide

Motion 4 that the Chamber use the SSA style guide as a foundation for new “branding of the chamber.

Moved by WJ seconded by JH

All vote to pass

Kill past tabled motion outstanding (2009)

Next meeting 4/28 as before typical last Thursday of month

Adjourn 10:25 AM